

CHAPTER 3

HOUSING INFORMATION

3-1. ON-POST HOUSING ASSIGNMENT

a. The Fort Leavenworth Frontier Heritage Communities (FLFHC) housing office is located in Dodge Hall, 549 Kearney Avenue. The telephone number is 913-682-6300. The fax number is 913-682-6394. The website, www.ftleavenworthfamilyhousing.com is where you will complete and submit your housing application. If you are unable to access our website from your workplace due to security, please submit your application from your personal or home computer.

b. Bonifide and Geographical Bachelor housing is available. Please call the FLFHC office for more information. Unaccompanied personnel can reduce rental costs by sharing a unit with another student. FLFHC compiles a list of those students desiring to share a unit for referral to other students interested in share situations.

c. On-post student housing assignments are made through the use of an automated system. The system produces a computer-generated student family housing priority list based on information extracted from your application. Priorities of housing assignments are as follows:

- (1) Bedroom requirement.
- (2) Rank.
- (3) Date of rank.
- (4) Date of commission.
- (5) Date of birth.
- (6) Alphabetically.
- (7) Individual preference.

After all the above criteria have been met during the process of assigning villages; your individual preference will be taken into consideration so long as that village is still available. You may request three different villages by listing your first choice, second and then third choice on your application under the section of Special Housing Needed. Upon your arrival to Fort Leavenworth you will be able to view a model home in the neighborhood in which you have been assigned. This in no way guarantees placement in the village of choice.

e. Exceptions may be made for documented medical needs; bedroom requirements will be the first order of priority for available housing. Should a change occur in a student's family member status or structure; the student should notify the FLFHC at 913-682-6300. Students normally will be eligible for one bedroom per family member (parents share a bedroom). Pregnancy, confirmed by a physician or court-approved adoption at the time of application will allow for one additional bedroom. Four-bedroom quarters are at a premium, therefore, those with a four-bedroom requirement willing to accept a three-bedroom unit should state on the application. Personnel willingly accepting housing with fewer bedrooms than normally authorized will be considered adequately housed for the duration of their stay.

f. When the spouse of a CGSC student is permanent party, the couple has the option to apply for either student housing or permanent party housing. If permanent party housing is elected, placement on the waiting list, if necessary, will be based upon availability. **The cost of the move will be the responsibility of the soldier.**

g. Requests for special housing consideration due to medical problems (such as a requirement for one-floor living quarters) must include recent supporting documentation from a local physician or EFMP documents, which clearly states that the requirement is medically necessary. This documentation must be FAXED to the FLFHC office, 913-682-6394.

h. Students assigned a 12-month dependent-restricted short tour after graduation or remaining for SAMS may retain student housing during this period. Your home must be vacated not later than 30 days after returning to in-country unless you are reassigned to Fort Leavenworth.

i. Completion of the Automated Student Housing Assignment Run is projected after the **10 December 2007**. All students will receive e-mail notification of the results of the Student Run. These results will also be posted to the Student Housing website. Actual home addresses will not be released prior to arrival. To ensure families interested in on post quarters are given every opportunity to be housed on post, any student who receives confirmation of a housing assignment that no longer wishes or is eligible to live on post should contact the FLFHC office by e-mail to have their names removed from the selection list.

j. Waiting list applicants who sign a rental agreement for Private Rental Housing should contact the FHC Office to have their name removed from the waiting list.

k. Some student homes are expected to be ready for occupancy prior to the first day of centralized in processing. Priority for these homes will be for students that are authorized early arrival to attend CGSC and any special medical requirements.

l. Every effort is made to ensure homes are available upon your arrival at Fort Leavenworth. Additionally, students are encouraged to bring sufficient comfort items to reside off-post temporarily or "camp out" in your home until household goods are delivered.

3-2. FAMILY HOUSING

a. Each home has a refrigerator, range, and hookups for a personally owned washer and electric dryer. Appliances provided in on-post homes cannot be removed to accommodate personally owned appliances. All homes are equipped with central heating and air-conditioning.

HOUSING AREA PREFERENCES	Living Area (Square Feet does not include basement)	Bath	Basement	Garage
FOUR BEDROOM STUDENT QUARTERS				
Shawnee Village	1488	2 ½	No	Carport
Normandy Village	1470	2 ½	Yes	No
Infantry Barracks	2000	2	Common	Carport
THREE BEDROOM STUDENT QUARTERS				
Shawnee Village	1440	2 ½	No	Carport
Kickapoo Village	1564	2 ½	No	No
Kansa Village	1200	1 ½	Yes	No
Infantry Barracks	1574	2	Common	Carport

b. All basements are subject to leakage. Consider this if you plan to use the basement for storage of personal property or household goods.

c. FLFHC does not provide draperies, curtain rods, or traverse rods for the houses.

d. Floor plans are shown on the FLFHC website at: **www.ftleavenworthfamilyhousing.com** to assist you in determining your preferences and also for furniture arrangement after you have been notified of your assigned housing area.

3-2. OFF-POST HOUSING INFORMATION

a. All students are required to process through the Housing Services Office (HSO) prior to entering into an off-post lease or sales agreement. Soldiers on permissive TDY for house-hunting purposes must have their Request and Authority for Leave, DA Form 31, date-stamped and signed by a member of the Housing Services Office on the first available duty day. Soldiers must not negotiate or formalize acquisition of housing prior to obtaining a stamp which serves as verification of housing processing and permissive TDY status. Failure to secure the HSO validation may result in the Soldier being charged leave for the entire period.

b. Leavenworth and the surrounding cities have sufficient housing to meet the demand for adequate off-post housing. Information about off-post rentals, apartment complexes, rental agencies, real estate agencies and links to other sites with useful information about jobs for spouses, schools, day care, community support programs and much more, can be accessed at **<http://garrison.leavenworth.army.mil/sites/newcomers/housing.asp>**.

c. Unaccompanied personnel can reduce rental costs by sharing with another student. The HSO compiles a list of those students desiring to share a unit for referral to other students interested in share situations.

d. The HSO is located at Dodge Hall, 549 Kearney Avenue (at the corner of Kearney and Biddle), Fort Leavenworth, KS 66027. Telephone numbers are 913-684-5661 or 5686.